IS Minutes

Functional Area: Infrastructure Services
Meeting: Workshop
Date: May 21, 2008
Number of Subject Matter Experts invited: 7 Number participated: 5
Location: Room 505

Meeting called by: **Nancy Saunders**

Weds.

Jamie Habecker, Cindy Sussan, Chuck Wandling, Dave Brown, Mike DePhillip, Doug Mack, Nick Danforth

Absent: Will Burke, Mike Farnsworth

Week's Goal:

- To review the Business Process Dependency matrix to assess the expectations of the other process areas for IS.
- To finish the examination of the inventory of use cases for the Enterprise Technical Architecture (ETA) Security domain, to review the ETA Information domain use cases, and to begin developing a schedule for the development of use case scenarios critical to the Design Forum.

Summary

PC/Analyst Sub-team:

- Completed most of the review of the Business Process Dependency matrix, adding notes on the dependencies expressed by the other functional areas. Inventory Services remains, but should be completed by the end of the week.
- Prepared a one-page document for Tully, referencing the CSS systems redesign project: scope, timeline and gaps.

SME Sub-team:

- Completed the analysis of the ETA Security domain, mapping requirements to high level use cases.
- Reviewed the ETA Information domain, confirming the use case identification and ETA Information domain requirements mapping. Mapped requirements from outside the package to these use cases as well.

The team discussed how to indicate the Design Forum Critical use cases, and in consultation with Gary Ham, decided to add a column (Design Forum Critical) to the Business Area Dependency Matrix. This would allow filtering for the report, and an at-a-glance big picture of the dependencies involved in the use cases critical for the Design Forum.

Next Week's Plans:

- PC/BAs - Resume analysis of the internal system actors identified in the domain model.
- SMEs - Determine Design Forum Critical use cases within IS, and build a schedule for developing the scenarios (Tasks 2 – 4.5 previously referenced)