

IS Minutes

Functional Area: Infrastructure Services (IS)

Meeting: Workshop

Date: May 28, 2008

Number of Subject Matter Experts invited: 7 Number participated: 7

Location: Room 505



Meeting called by: Nancy Saunders

Weds.

Jamie Habecker, Cindy Sussan, Chuck Wandling, Dave Brown, Mike DePhillip, Doug Mack, Nick Danforth, Mike Farnsworth, Will Burke

Absent: n/a

Session Goal (as noted on the agenda):

- **All** -- Review progress from sub-team meetings and discuss IS, SD, and BI scope and overlaps
- **SME's** - Determine Design Forum Critical (DFC) use cases within IS, and build a schedule for developing the scenarios
- **Analysts/PC** – Resume analysis of the internal system actors identified in the domain model

Summary

The group convened to discuss progress to date and the steps needed going forward. Mike Farnsworth led us through a high level discussion of the roles that would most likely need to be played by the Service Delivery (SD), Business Intelligence (BI), and IS teams. The discussion focused on the efforts the three teams have made to date and what may need to be the focus as we move closer toward the design forum this Fall.

Mike also alluded to the major activities that will be underway during the Design Forum as outlined in the RFP (pg. 4):

The purpose of the detailed design forum is to architect and design a technical solution which is able to meet all the requirements specified at the conclusion of Phase 2 detailed business process analysis and re-engineering initiatives, and prior to the beginning of system development. To begin the detailed design forum, DMV will provide a domain model, nonfunctional, functional, and behavioral requirements, business rules defined and extracted, and use cases (scenarios) as a result of the Phase 2 efforts.

Specific tasks that will be undertaken during the detailed design forum include, but are not limited to:

- Specification of the technical architecture to be employed and the required configuration
- Program structure and flow
- Logical and physical data models
- Definition of any interfaces between systems
- Preliminary screen design

Based on the discussion with Mike, the team decided to remain together as a group to work through the use cases and label them as to whether or not we thought at this point they would involve software. This will help us to remove non-software use cases (and use cases not directly within the CSI scope) from the CSI redesign model so we can focus on the activities that need to be accomplished as we near the Design Forum. We marked the non-software use cases "Archived" and added NSW (No Software) as the keyword. If software may be involved, we left the use case stereotyped as "Identified" and added the keyword SW for software needed. By stereotyping the use cases Archived if no software is involved they will no longer show up on the report generated from the Dependency matrix.

The team worked on this during the remainder of the a.m. session and through the p.m. session. Use cases that had

been previously marked "Archived" within the Security Domain were not addressed (or labeled with a keyword) in this exercise; they will be collapsed in the near future into the larger use cases and then deleted.

Next Week's Plans*:

PCPC/BAs – Resume analysis of the internal system actors identified in the domain model.

SMEs - Develop time lines for IS General use cases, and build a schedule for developing the scenarios (Tasks 2 – 4.5 previously referenced).

*This may change, based on the 5/28 Iconix weekly meeting.