

Meeting Summary
Functional Area: Administer Infrastructure

Meeting: Workshop – Administer Infrastructure

Date: 10/10/2007
Location: Room 505



Meeting called by: Nancy Saunders

Attendees: Chuck Wandling, Mike DePhillip, Nick Danforth, Mike Farnsworth, Will Burke, Jamie Habecker, Cindy Sussan, Nancy Saunders

Session Goals and Objectives:

1. Status Report on Process Management Proposal Progress
2. Identify Administer Infrastructure Components
3. Create a Timeline for Administer Infrastructure Modules

Summary

Will, Chuck and Nick presented an overview of Architectural requirements as they relate to projects, procurement and research and development in the future state. The team discussed having an “Architectural Impact Analysis” component added to the Executive Summary to ensure that the architectural needs of any project can be addressed early on to ensure the agency maintains the integrity of the system’s architecture. Nancy will follow up on this.

Reinforcing the Iconix process in DMV’s methodology, the team continued to

- refine the Domain Model and define objects
- identify activities for which we will need to develop use cases
- document requirements

Homework

Team members will use the use case report provided 10/10 to develop a brief description and any requirements for each scenario in their area, either in the model or on the rtf document for Jamie and Cindy to update the model prior to the next session.

Plans for Next Workshop

- Review the AI model, validate scenario descriptions provided by the team, define objects and document additional requirements. (Also prioritize components for completion).
- Develop a suggested timeline for Nancy’s workstream, based upon discovery of additional AI components.
- Begin exploration of the CSI Domain Model to determine possible impact to AI Domain objects, requirements and processing.