

Meeting Summary
Functional Area: Administer Infrastructure

Meeting: Workshop – Administer Infrastructure

Date: 10/17/2007
Location: Room 505



Meeting called by: Nancy Saunders

Attendees: Chuck Wandling, Mike DePhillip, Nick Danforth, Will Burke, Jamie Habecker, Cindy Sussan, Nancy Saunders

Session Goals and Objectives:

1. Review the AI model, validating scenario descriptions provided by the team, defining objects and documenting additional requirements. Prioritize components for completion.
2. Develop a suggested timeline for Nancy's workstream, based upon discovery of additional AI components.
3. Begin exploration of the CSI Domain Model to determine possible impact to AI Domain Objects, requirements and processing.

Summary

Robert led a discussion about the horizontal nature of AI as it relates to most of the other logical workgroups in CSI.

Reinforcing the Iconix process in DMV's methodology, the team defined the processes identified last week, adding requirements, and making logical associations. Some activities were actually re-defined as requirements, and were attached to scenarios. The general associations or groupings made were: Business Partnership Management, Security Management, Solutioning, Technology Management, and Technology Support.

The working definition of AI is evolving as we discuss the architecture and functions necessary to support the future state. We continue to review the definition as we discover scenarios to fit the needs of the other work groups. Jamie will distributed documents to aid in finalizing the AI statement of purpose for Nancy to follow up on.

Reference: Administer Infrastructure plans, implements, oversees, and supports DMV's technical service delivery layer to support DMV's application business requirements.

DMV's technical service delivery layer consists of the system components necessary to enable business process areas to manage such functions as business rules, workflow, correspondence, data management, report generation and system security.

We began to prioritize the components for completion, in order for Nancy to revise her workstream, and to meet the target date for the design forum. The team will continue to identify, research and document:

- Domain and Requirements Review
- Technical Service Layer Engines
- System Actor Analysis and Reconciliation (interfaces)
- System Security (to include provisioning, authentication, authorization and audit)
- Process Management
- Tactical Planning to support the Design Forum

Jamie will distributed documents to aid in finalizing the AI statement of purpose for Nancy to follow up on.

Plans for Next Workshop

- Prioritize components for completion, modify workstream
- Develop a suggested timeline for Nancy's workstream, based upon discovery of additional AI components.
- Begin exploration of the CSI Domain Model to determine possible impact to AI Domain objects. Glean additional requirements and/or scenarios from other work group model areas.

