



**DMV System Redesign  
Minutes for  
FMS Workshop  
June 27, 2007**

**Attendees:**

Jeff Ryan	Greg Hopper
Jim Davidson	Jack Christian
John Gruber	Vicki Whitehead
Curtis Chisholm	Angela Bartlett
JoAnne Macklin	Ann Watts
Daniel Sekerdy	Carroll Ernest
Gary Adams	

**Facilitator:** Greg Hopper/Jim Davidson

**Agenda:**

1. Review, validate and refine the list of processes created from last workshop
2. Create scenarios from the names processes to describe how the Subject Matter Experts do their work
3. Discuss legislative, automation and streamlining potential in scenarios. Identify opportunities to "fix" the broken processes.

Greg opened the workshop by reviewing the minutes from the workshop on June 20<sup>th</sup>. No questions were raised on the minutes from last week.

Gary Adams joined the FMS team as the SME in Oracle Financials. Welcome Gary!

The team was asked to provide their Novell log in so that EA can be rolled out on their PC's. Greg and Jim again advised that once EA is installed, they will give the team a brief overview of how to navigate around in the model that has been built in EA to date.

After briefly reviewing what has been done in EA to date, the team began defining scenarios for the remaining processes in Accounts Payable. Prepare 1099 Tax Reporting Form, Process Undelivered Checks, Process Miscellaneous Refund, and Prepare Fuels Tax Refunds were defined in the current state. Greg advised that he would clean-up what was added in EA during the workshop and e-mail the team the updated information for everyone's review.

Jim and Greg advised that they would define Process Registration Refunds outside of the workshop and route to everyone via e-mail.

The workshop adjourned at 2:00.