

Meeting Summary

Functional Area: Tax Processing

Meeting: BPR Worksession

Date: 09/12/2007

Location: HQ CRM618

Meeting called by: Betty Jessie

Attendees:

Ritta Carroll (SME)	Sam Wells (SME)
Ronnie Jones (SME)	Judy Vesely (CSI)
Sherry Johnson (SME)	Stefan Yssel (CSI)



Preparation for meeting:

Work through Tax Processing EA report to confirm accuracy and bring changes to the next meeting(standard).

Session Goals and Objectives:

Discuss Scenarios and Requirements for: Enforcement and Audit Tax Return.

Summary:

1. Judy/Betty gave Sam an overview of CSI and our methodology.
2. Sam mentioned the new IBR (Incident Based Reporting) system currently being developed (to be implemented by 07/2008) - David Stultz will be able to provide details.
3. Review and updated Audit Tax Return.

Plans for Next Workshop:

1. SME's and Business Partners will receive minutes via email and an invitation to the next session.
2. Our next workshop agenda will depend on how soon we can meet with the IBR system people.

Homework for Next Workshop:

1. Check CSI requirement to be able to interface with STARS.
2. Sherry to get with Steve Nutter to revisit audit process to identify additional requirements.
3. Betty is planning a session with Rena, Ann, Dave, Tammy to look at the fuels/rental tax code to reduce the amount of licenses.
4. Betty/Sam to schedule a session with the IBR system SME's to explain the details of their system. Include Credentialing and Financial.