

Technical Solution Coordinators Roles and Responsibilities

Role: To ensure that the CSI Design Process is followed rigorously and that the results of team design mesh architecturally with that of other teams, the chosen vendor architecture, and technical architecture requirements of VITA and the DMV.

- Review and approve project plan
- Determine overall team status in collaboration with the Business Owner/PC
- Provide guidance and oversight concerning design issues and questions for solutioning teams, Business Owners & Process Coordinators
- Explore technical options and approaches
- Conduct Preliminary Design Review
- Conduct Critical Design Review
- Assist as needed with the development of the data diagram and schema design
- Ensure adherence to the published technical architecture
- Coordinate with ITS and the Architecture Office
- In coordination with PC and analysts, group system use cases into logical sets
- Review applicability of 3rd party solution capabilities
- Collaborate with the appropriate PC to ensure understanding of PIOs and provide input prior to inclusion of PIOs in the Executive Summary.
- Ensure adherence to the design methodology
- Coordinate with other TSCs to ensure technical compatibility across solutioning teams
- Assist PC with compiling and providing status updates for CSI project management